

[Date]

David Murk
Pipeline Manager
American Petroleum Institute

Andy Black
President and CEO
Association of Oil Pipe Lines

Dear David and Andy:

[PIPELINE COMPANY] understands and agrees that pursuing the industry-wide goal of zero incidents involves a comprehensive, systemic effort on each company's part. Safe and effective pipeline operation includes awareness and management of multiple and dynamic linked activities.

The American Petroleum Institute has recently published API RP 1173: *Pipeline Safety Management System* to provide pipeline operators with a framework to enhance the pipeline operator's efforts for continual improvement of pipeline safety performance by its making safety programs and processes more effective, comprehensive and integrated. This recommended practice (RP) establishes the base requirements of pipeline safety management systems (PSMS) while giving operators the flexibility to implement the various elements in ways that are appropriate to their specific circumstances.

This letter indicates that the leadership and management of [PIPELINE COMPANY] intends to pursue the development, implementation and maturity of a PSMS as relevant for our pipeline operations. We also commit to communicate our progress in this endeavor with API and AOPL, so that aggregate information can be shared with other stakeholder groups.

Or

[PIPELINE COMPANY] has already begun its implementation efforts, including the following activities: [DESCRIBE ACTIVITIES AND STATUS]. We also commit to communicate our progress in this endeavor with API / AOPL, so that aggregate information can be shared with other stakeholder groups.

Sincerely,